

Carlisle Housing Authority  
February 24, 2011  
Submitted by Carolyn Ing

Meeting called to order at 7:35 pm.

In attendance: Alan Lehotsky (Chair), Carolyn Ing, Steve Pearlman, Elizabeth DeMille Barnett (Housing Coordinator).

Community input: None

### **Old business**

Benfield Farms update: Notification from state was received that the project did not receive funding in the first round. Prospects are still good and NOAH is expecting better news for the spring funding round. The DEP wetlands delineation issue is still pending. There are 99 people on the waiting list, 87 of which have Carlisle connections.

Community Preservation Act application: Benfield farms infrastructure and housing coordinator position. No change in status since previous CHA meeting.

Highland building update: Tabled until next meeting.

### **New business**

Housing Authority educational series: Upcoming session on Thursday, March 31, 7:00 pm., Clark Room in Town Hall. Home Preservation Center – Coalition for a Better Acre (CBA) NeighborWorks mortgage foreclosure prevention and modification program. Federally funded program, advocates with banks for mortgage modifications. Meeting open to multiple neighboring towns. Barnett will draft press release, coordinate program and outreach and arrange video and other media.

Governor's appointee to CHA: Selectmen voted to approve the reappointment of Carolyn Ing. Ing signed the letter to Governor requesting reappointment.

Glossary: Tabled until next meeting.

Community Preservation Act, a Metropolitan Area Planning Council (MAPC) and other groups, including Citizens Housing and Planning Association handout was distributed on its proposal to the Massachusetts Legislature proposing the state match to the local Community Preservation Act funding be significantly raised (by raising fees at the Middlesex Registry of Deeds); in addition: that CPA funds be allowed to be used toward recreation purposes on property not purchased with CPA funds; and that there be flexibility in raising CPA taxes on the local level (a hybrid of local taxes and community revenue).

Citizens Housing and Planning Association has scheduled a breakfast forum on Mortgage Foreclosure and Foreclosure Prevention for March 23 which CHA members may be interested in attending.

Department of Disability Housing Services: There may be funding and interest in a local project. Conant land project a possibility; project might consist of one story, 5,000 SF, 8-9 residents. Parking for only one or two cars required as well as 24 -hour staffing. Last year there were eleven Carlisle families not being served. Barnett to distribute design guidelines. The Housing Authority needs to identify a specific site, then work with the Board of Selectmen, then possibly to town meeting next spring. Would like to have permit in hand when Benfield expires in August 2012. The goal is to have no cost to town other than land.

Board of Health and wastewater treatment: State provides small window for funding of wastewater treatment, which may require a special town meeting. Barnett will check on status.

Glossary: Barnett to distribute to board members for comment.

Minutes approved: On a motion made by Lethotsky and seconded by Pearlman, the board voted 3-0 to approve the minutes of the February 24, 2011 meeting.

Next meeting dates: March 10 and 24

Meeting adjourned: On a motion made by Pearlman and seconded by Ing, it was voted 3-0 to adjourn. Meeting adjourned at 8:25 pm.

#### **Action items**

- Barnett to arrange video and other media for NeighborWorks session on March 31.
- Barnett to distribute design guidelines from the Department of Disability Housing Services.
- Barnett to check on status of wastewater treatment funding.
- Barnett will distribute draft of glossary to board members for review and comment.